

**WRHS PTO “Blues Backers”  
Minutes of Meeting  
April 9, 2008**

**Present:** Janet Aleshire, Leanna Chaffee, Linda Gwaltney, Diana Joliff, Kim Jones, Penny Lane, Jackie McGranahan, Kathy Petersen, Leeta Rinehart, Lori Schile, Madge Schmank and Pam Scott.

**Call to Order** – Co-presidents Kim Jones and Madge Schmank called the meeting to order at 7:04 p.m.

**Staff Requests** – A request from Marching Band and Color Guard for a full set of show flags for \$659.00 was presented by Leanna Chaffee. See **Action Items** in **New Business** below.

**Approval of Minutes** – The minutes of the March 12, 2008 meeting were presented by Linda Gwaltney. **Action** - Upon a motion made by Janet Aleshire and seconded by Lori Schile, the minutes were unanimously approved as corrected. Minutes can be found on the WRHS web site.

**Correspondence** - A thank you letter received from Greg, Amy and Kristen McLaren was read and shared with all.

**Election of Officers and Board Members for the 2008/2009 Year** – The slate of officers and board members for the 2008/2009 year was presented by the Nominations Committee. **Action** - As the motion comes from a Committee, it does not require a second. The slate of officers and directors as presented:

2008-2009 PTO “Blues Backers” Board Members

|                              |   |
|------------------------------|---|
| Co-Presidents                | Leeta Rinehart & Madge Schmank                        |
| Co- Vice Presidents          | Karen Gideon & Pam Scott                              |
| Secretary                    | Linda Gwaltney  |
| Treasurer                    | Sue Synovec   |
| Asst. Treasurer              |   |
| Membership                   | Angie Benortham, Stacey Ziegler & Mary Snyder         |
| Merchandise                  | Susan Hess  |
| Concession Schedule          | Jackie McGranahan & Kim Heathman                      |
| Concession Supplies          | Donna Braden, Lorie Edwards, Sue Synovec & Cindy Owen |
| Hospitality                  | Dawn Neher  |
| Newsletter                   | MaryLou Silverman                                     |
| Post Prom                    | Kim Jones   |
| Recognition                  | Chrissy Chapman & Dee Peel                            |
| Staff Appreciation           | Karen Russell, Bretta Hopkins & Cinnie McFarland      |
| Volunteer Coordinator        |   |
| Activities/Athletic Director | Penny Lane  |
| Members at Large             | Lori Carrier<br>Sue Beilman                           |

There were no other nominations from the floor. **Action** - The vote was unanimous. Congratulations to all.

**Treasurer Report** - Pam Scott presented financial data. She reported a \$37,279.14 cash balance as of March 31, 2008. The Banking Summary for August 1, 2007 through March 31, 2008 noted total income of \$86,281.13 and total expenses of \$78,559.26, resulting in a net of \$7,721.87 for the period. She reported that approximately \$450 was received from Target. She noted that the club percentages (25%) for working winter concession stand still needed to be dispersed. She has not yet received any requests for reimbursement from the hospitality committee, which has a \$2,400 budget. Pam reported that concession stand income is \$8,000 under budget/prior year actual, yet expenses are only \$2,000 under budget/prior year actual, for a net \$6,000 shortfall to date. The Post Prom budget/actual discussion is found with Post Prom report below. Pam also reminded everyone to use the green sheets to be reimbursed for expenditures and to please use the tax-exempt form to avoid sales tax. **Action** - Upon a motion made by Diana Joliff, then seconded by Janet Aleshire, the Treasurer Report was unanimously approved.

### **Committee Reports**

**Vice President, Concessions and Concession Scheduling** – Leeta Rinehart, Vice President, reported that the move from the indoor concessions area to the outdoor concession area occurred. Thank you's to Karen Russell, Kim Jones' kids and Diana Joliff for extra heavy lifting. Jackie McGranahan with Kim Heathman is scheduling groups. The new schedule for openers/closers for spring was distributed in late March. Be sure to review the schedule and cover the assignments with a substitute. Leeta reminded everyone to use what we have on candy/food/drink inventory.

**Activities/Athletic Director** – Penny Lane thanked Lori Schile, the Post Prom Committee, the PTO and parents/volunteers for a wonderful Post Prom event. The students loved the event. Penny also reported on recent events and accomplishments. An academic assembly will be held tomorrow, a Toyota 3-month lease will be presented, and there will be a presentation of state trophies awarded. Senior week will be held beginning April 21<sup>st</sup>, including a breakfast served by hospitality, bowling at Westridge Lanes and go-carts, with Monday May 12<sup>th</sup> being the last day of school. The baccalaureate program is May 4<sup>th</sup>. Spring sports have had their share of cancellations and reschedules. Signings for athletes are communicated to local radio, newspapers and television stations through press releases.

**Hospitality** – Madge and Kim reported that hospitality has been very busy with many events including hosting events and banquets.

**Membership** – No report

**Merchandise** – Janet Aleshire reported that the bleacher/stadium seats, selling for \$35 each, have been selling well and there are 12 left. Merchandise will be sold at an upcoming girls soccer game. Susan Hess and Janet will also hold a two-day sale over lunch at WRHS for students and staff.

**Newsletter** – The co-presidents reported for Mary Lou Silverman. They stated that a deadline of April 9<sup>th</sup> is set for newsletters to be in homes April 30<sup>th</sup>. There will also be a June newsletter. The April 30<sup>th</sup> newsletter will include a thank you to Post Prom supporters.

**Post Prom** – There was a round of applause for the Post Prom event. Lori Schile reported for the post prom committee. Lori discussed revenue and expenses to date for the Post Prom event. She is estimating that over \$3,000 more was spent than originally planned. Items purchased/rented included the postcard mailer and postage to encourage parent volunteer participation \$415, disc jockey \$375, 50's floor \$500, photographer \$352, pictures, and purchasing black t-shirts for attendees. Food included 39 pizzas, ice cream, bottled water and Coke products. Coke donated all the Coke. The ticket charge was \$5. Lori also noted a concern to be sure to watch the order/paperwork for game rentals. A final tabulation will be available at the next meeting.

**Publicity** – No report.

**Recognition** – Jennifer Connell, Kak Eli-Schneider, S. Shepherd and S. Anderholz are ensuring that student/groups are recognized for achievements. A report provided included that a recognition assembly will be held on April 10<sup>th</sup>. Groups recognized recently were as follows: Boys' Basketball, Freshman Boys' Basketball for tournament play, National Honor Society, Wrestling, Lady Blues Basketball, Sophomore Basketball for tournament play, Swimming, Model UN, Cast of Seven Brides for Seven Brothers play, Crew for the play, Pit Orchestra for the play, three Varsity Cheerleaders selected as Universal Cheer Instructors and Academic Scholars.

**Staff Appreciation** – Madge and Kim shared that a final event will be an end of year appreciation.

**Volunteers** – No report

**Members at Large** – No report

**Unfinished Business** – A list of staff requests funded by the PTO will be summarized at the end of year by Linda and shared in the school newsletter.

**New Business** – The **staff request** for the full set of show flags were discussed. **Action Item** - A motion was made by Pam Scott and seconded by Janet Aleshire to table the request for the show flags until the next meeting. It was unanimously approved.

Madge will ask the recognition committee to recognize the National Merit Scholars.

Madge reminded everyone, for the May meeting, to bring your notebooks to hand over if you are not continuing on with WRHS PTO. Please bring all keys to hand in or get these to Madge by the end of May.

**Adjournment** – The meeting adjourned at 8:28 p.m. Respectfully submitted by Linda Gwaltney, secretary.

**The next meeting will be Tuesday, May 13, 2008 at 7 p.m. in Room 123.**